

# Milwaukee (Area) Time Exchange Member Application

Mail to: 2520 N. Dousman, Milwaukee, WI 53212

Date \_\_\_\_\_ Name (First) \_\_\_\_\_ (Last) \_\_\_\_\_ (M. Initial) \_\_\_\_\_

Address \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Email \_\_\_\_\_ Cell Phone \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Ethnicity \_\_\_\_\_ Gender \_\_\_\_\_

Languages you speak \_\_\_\_\_

Do you have any physical conditions we should be aware of? (examples: allergies, infection, diabetes, seizures, fainting) Please be specific. \_\_\_\_\_  
\_\_\_\_\_

**WORKING WITH HUMAN SERVICE AGENCIES:** Are you interested in helping agencies or their clients in cases where the agency requires a higher-level background check, often requiring a social security number? \_\_\_yes \_\_\_no

**ONLINE/OFFLINE PARTNERS** Are you interested in being an online partner for a member without internet access? \_\_\_yes \_\_\_no Do you need an online partner? \_\_\_yes \_\_\_no

**HOBBIES AND INTERESTS:** Please tell us a bit about yourself, your family, leisure time activities and special interests. This is helpful information for us to have when we are coordinating good matches for exchanges. \_\_\_\_\_  
\_\_\_\_\_

## EMPLOYMENT AND VOLUNTEER HISTORY

Current Employer (if applicable) \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Position/Title \_\_\_\_\_

Dates of Employment \_\_\_\_\_

Volunteer Position(s) Organization Position/Title Duration of Volunteering (dates)  
\_\_\_\_\_

## PERSONAL, PROFESSIONAL OR VOLUNTEER REFERENCES

Name \_\_\_\_\_ May we call? YES NO

Affiliation, Position or Relationship to You \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Name \_\_\_\_\_ May we call? YES NO

Affiliation, Position or Relationship to You \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Omissions or misrepresentation of information on your application may disqualify you from participation in the Milwaukee (Area) Time Exchange. Affirmative answers to the following questions will not necessarily disqualify an applicant from participation.

Are you currently on probation or parole? YES NO

If "yes" please describe the conviction and list the dates of your probation:

Have you ever been convicted of a felony or do you have any pending felony charges? YES NO

If "yes," please describe

### RELEASE OF LIABILITY & MEMBERSHIP AGREEMENTS

Please check off the statements below as you finish reading them:

I understand that the references I have provided will be contacted and that the Milwaukee (Area) Time Exchange may do a background check on applicants.

I consent to the release of all relevant information concerning my ability and fitness to work as a Milwaukee (Area) Time Exchange member.

I understand that, as a Time Exchange, we offer neighborly services to each other. Members provide services to the best of their ability and do not guarantee their work. I understand that the Milwaukee (Area) Time Exchange is a coordinating agency only and cannot guarantee the performance of anyone who is referred.

I understand that expenses for any materials used will be the responsibility of the recipient, and expenses will be agreed upon before the service is delivered.

I understand that the Milwaukee (Area) Time Exchange cannot be held responsible for any injury to persons or damage to property experienced while involved with the program. The applicant hereby agrees to hold the Milwaukee (Area) Time Exchange, as well as its employees and/or agents harmless from any and all claims or liabilities for any work performed hereunder.

I agree that if I use my personal vehicle in rendering volunteer service through the Milwaukee (Area) Time Exchange, I will, in accordance with Wisconsin law, arrange to keep in effect adequate and legal automobile liability insurance covering bodily injury and property damage.

I certify that the information given on this form is accurate to the best of my knowledge.

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Milwaukee (Area) Time Exchange Staff**

\_\_\_\_\_  
**Date**

# Milwaukee (Area) Time Exchange

## SKILLS & NEEDS INVENTORY

<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">Can Offer</th> <th style="width: 5%;">Need</th> <th style="width: 90%;"></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td><b>Transportation</b></td> </tr> <tr> <td></td> <td></td> <td>Errands/Shopping</td> </tr> <tr> <td></td> <td></td> <td>Local</td> </tr> <tr> <td></td> <td></td> <td>Long Distance</td> </tr> <tr> <td></td> <td></td> <td>Medical</td> </tr> <tr> <td></td> <td></td> <td>Train / Bus / Airport</td> </tr> <tr> <td></td> <td></td> <td>Worship</td> </tr> <tr> <td></td> <td></td> <td>Miscellaneous</td> </tr> </tbody> </table>	Can Offer	Need				<b>Transportation</b>			Errands/Shopping			Local			Long Distance			Medical			Train / Bus / Airport			Worship			Miscellaneous	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">Can Offer</th> <th style="width: 5%;">Need</th> <th style="width: 90%;"></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td><b>Help At Home</b></td> </tr> <tr> <td></td> <td></td> <td>Child Care</td> </tr> <tr> <td></td> <td></td> <td>Cooking &amp; Sewing</td> </tr> <tr> <td></td> <td></td> <td>Hair &amp; Beauty</td> </tr> <tr> <td></td> <td></td> <td>Housekeeping / Chores</td> </tr> <tr> <td></td> <td></td> <td>Pet Care</td> </tr> <tr> <td></td> <td></td> <td>Respite Care</td> </tr> <tr> <td></td> <td></td> <td>Miscellaneous</td> </tr> </tbody> </table>	Can Offer	Need				<b>Help At Home</b>			Child Care			Cooking & Sewing			Hair & Beauty			Housekeeping / Chores			Pet Care			Respite Care			Miscellaneous	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">Can Offer</th> <th style="width: 5%;">Need</th> <th style="width: 90%;"></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td><b>Community Activities</b></td> </tr> <tr> <td></td> <td></td> <td>Clean-up / Recycling</td> </tr> <tr> <td></td> <td></td> <td>Community Service</td> </tr> <tr> <td></td> <td></td> <td>Fund-raising</td> </tr> <tr> <td></td> <td></td> <td>Help Our Time Exchange</td> </tr> <tr> <td></td> <td></td> <td>Special Projects</td> </tr> <tr> <td></td> <td></td> <td>Work For Social Change</td> </tr> <tr> <td></td> <td></td> <td>Other _____</td> </tr> </tbody> </table>	Can Offer	Need				<b>Community Activities</b>			Clean-up / Recycling			Community Service			Fund-raising			Help Our Time Exchange			Special Projects			Work For Social Change			Other _____
Can Offer	Need																																																																																		
		<b>Transportation</b>																																																																																	
		Errands/Shopping																																																																																	
		Local																																																																																	
		Long Distance																																																																																	
		Medical																																																																																	
		Train / Bus / Airport																																																																																	
		Worship																																																																																	
		Miscellaneous																																																																																	
Can Offer	Need																																																																																		
		<b>Help At Home</b>																																																																																	
		Child Care																																																																																	
		Cooking & Sewing																																																																																	
		Hair & Beauty																																																																																	
		Housekeeping / Chores																																																																																	
		Pet Care																																																																																	
		Respite Care																																																																																	
		Miscellaneous																																																																																	
Can Offer	Need																																																																																		
		<b>Community Activities</b>																																																																																	
		Clean-up / Recycling																																																																																	
		Community Service																																																																																	
		Fund-raising																																																																																	
		Help Our Time Exchange																																																																																	
		Special Projects																																																																																	
		Work For Social Change																																																																																	
		Other _____																																																																																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">Can Offer</th> <th style="width: 5%;">Need</th> <th style="width: 90%;"></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td><b>Companionship</b></td> </tr> <tr> <td></td> <td></td> <td>Clubs</td> </tr> <tr> <td></td> <td></td> <td>Dining Out</td> </tr> <tr> <td></td> <td></td> <td>E-mail / IM</td> </tr> <tr> <td></td> <td></td> <td>Home Visits</td> </tr> <tr> <td></td> <td></td> <td>Medical Errands</td> </tr> <tr> <td></td> <td></td> <td>Telephone Calls</td> </tr> <tr> <td></td> <td></td> <td>Miscellaneous</td> </tr> </tbody> </table>	Can Offer	Need				<b>Companionship</b>			Clubs			Dining Out			E-mail / IM			Home Visits			Medical Errands			Telephone Calls			Miscellaneous	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">Can Offer</th> <th style="width: 5%;">Need</th> <th style="width: 90%;"></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td><b>Wellness</b></td> </tr> <tr> <td></td> <td></td> <td>Counseling</td> </tr> <tr> <td></td> <td></td> <td>Diet &amp; Nutrition</td> </tr> <tr> <td></td> <td></td> <td>Fitness &amp; Exercise</td> </tr> <tr> <td></td> <td></td> <td>Medical Services</td> </tr> <tr> <td></td> <td></td> <td>Complementary Therapies</td> </tr> <tr> <td></td> <td></td> <td>Yoga/Meditation</td> </tr> <tr> <td></td> <td></td> <td>Miscellaneous</td> </tr> </tbody> </table>	Can Offer	Need				<b>Wellness</b>			Counseling			Diet & Nutrition			Fitness & Exercise			Medical Services			Complementary Therapies			Yoga/Meditation			Miscellaneous	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">Can Offer</th> <th style="width: 5%;">Need</th> <th style="width: 90%;"></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td><b>Recreation</b></td> </tr> <tr> <td></td> <td></td> <td>Books &amp; Videos</td> </tr> <tr> <td></td> <td></td> <td>Dancing</td> </tr> <tr> <td></td> <td></td> <td>Events</td> </tr> <tr> <td></td> <td></td> <td>Games</td> </tr> <tr> <td></td> <td></td> <td>Sports</td> </tr> <tr> <td></td> <td></td> <td>Travel</td> </tr> <tr> <td></td> <td></td> <td>Other _____</td> </tr> </tbody> </table>	Can Offer	Need				<b>Recreation</b>			Books & Videos			Dancing			Events			Games			Sports			Travel			Other _____
Can Offer	Need																																																																																		
		<b>Companionship</b>																																																																																	
		Clubs																																																																																	
		Dining Out																																																																																	
		E-mail / IM																																																																																	
		Home Visits																																																																																	
		Medical Errands																																																																																	
		Telephone Calls																																																																																	
		Miscellaneous																																																																																	
Can Offer	Need																																																																																		
		<b>Wellness</b>																																																																																	
		Counseling																																																																																	
		Diet & Nutrition																																																																																	
		Fitness & Exercise																																																																																	
		Medical Services																																																																																	
		Complementary Therapies																																																																																	
		Yoga/Meditation																																																																																	
		Miscellaneous																																																																																	
Can Offer	Need																																																																																		
		<b>Recreation</b>																																																																																	
		Books & Videos																																																																																	
		Dancing																																																																																	
		Events																																																																																	
		Games																																																																																	
		Sports																																																																																	
		Travel																																																																																	
		Other _____																																																																																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">Offer</th> <th style="width: 5%;">Need</th> <th style="width: 90%;"></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td><b>Education</b></td> </tr> <tr> <td></td> <td></td> <td>Advocacy</td> </tr> <tr> <td></td> <td></td> <td>Personal Finances</td> </tr> <tr> <td></td> <td></td> <td>Classes / Workshops</td> </tr> <tr> <td></td> <td></td> <td>Computers / Technology</td> </tr> <tr> <td></td> <td></td> <td>Languages / Translation</td> </tr> <tr> <td></td> <td></td> <td>Tutoring / Mentoring</td> </tr> <tr> <td></td> <td></td> <td>Other _____</td> </tr> </tbody> </table>	Offer	Need				<b>Education</b>			Advocacy			Personal Finances			Classes / Workshops			Computers / Technology			Languages / Translation			Tutoring / Mentoring			Other _____	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">Offer</th> <th style="width: 5%;">Need</th> <th style="width: 90%;"></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td><b>Arts, Crafts &amp; Music</b></td> </tr> <tr> <td></td> <td></td> <td>Classes</td> </tr> <tr> <td></td> <td></td> <td>Crafts</td> </tr> <tr> <td></td> <td></td> <td>Entertainment</td> </tr> <tr> <td></td> <td></td> <td>Computers / Technology</td> </tr> <tr> <td></td> <td></td> <td>Lessons</td> </tr> <tr> <td></td> <td></td> <td>Photo &amp; Video</td> </tr> <tr> <td></td> <td></td> <td>Theater</td> </tr> </tbody> </table>	Offer	Need				<b>Arts, Crafts &amp; Music</b>			Classes			Crafts			Entertainment			Computers / Technology			Lessons			Photo & Video			Theater	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">Can Offer</th> <th style="width: 5%;">Need</th> <th style="width: 90%;"></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td><b>Home Repair</b></td> </tr> <tr> <td></td> <td></td> <td>Car Care</td> </tr> <tr> <td></td> <td></td> <td>Painting</td> </tr> <tr> <td></td> <td></td> <td>Plumbing</td> </tr> <tr> <td></td> <td></td> <td>Carpentry / Construction</td> </tr> <tr> <td></td> <td></td> <td>Electrical</td> </tr> <tr> <td></td> <td></td> <td>Garden &amp; Yard Work</td> </tr> <tr> <td></td> <td></td> <td>Snow Shovelling</td> </tr> </tbody> </table>	Can Offer	Need				<b>Home Repair</b>			Car Care			Painting			Plumbing			Carpentry / Construction			Electrical			Garden & Yard Work			Snow Shovelling
Offer	Need																																																																																		
		<b>Education</b>																																																																																	
		Advocacy																																																																																	
		Personal Finances																																																																																	
		Classes / Workshops																																																																																	
		Computers / Technology																																																																																	
		Languages / Translation																																																																																	
		Tutoring / Mentoring																																																																																	
		Other _____																																																																																	
Offer	Need																																																																																		
		<b>Arts, Crafts &amp; Music</b>																																																																																	
		Classes																																																																																	
		Crafts																																																																																	
		Entertainment																																																																																	
		Computers / Technology																																																																																	
		Lessons																																																																																	
		Photo & Video																																																																																	
		Theater																																																																																	
Can Offer	Need																																																																																		
		<b>Home Repair</b>																																																																																	
		Car Care																																																																																	
		Painting																																																																																	
		Plumbing																																																																																	
		Carpentry / Construction																																																																																	
		Electrical																																																																																	
		Garden & Yard Work																																																																																	
		Snow Shovelling																																																																																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">Can Offer</th> <th style="width: 5%;">Need</th> <th style="width: 90%;"></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td><b>Business Services</b></td> </tr> <tr> <td></td> <td></td> <td>Clerical</td> </tr> <tr> <td></td> <td></td> <td>Computer Support</td> </tr> <tr> <td></td> <td></td> <td>Financial</td> </tr> <tr> <td></td> <td></td> <td>Legal</td> </tr> <tr> <td></td> <td></td> <td>Marketing</td> </tr> <tr> <td></td> <td></td> <td>Research</td> </tr> </tbody> </table>	Can Offer	Need				<b>Business Services</b>			Clerical			Computer Support			Financial			Legal			Marketing			Research	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 95%;"></th> <th style="width: 5%;">Offer</th> <th style="width: 5%;">Need</th> </tr> </thead> <tbody> <tr> <td><b>Misc. (Not Above)</b></td> <td></td> <td></td> </tr> <tr> <td>_____</td> <td></td> <td></td> </tr> <tr> <td>_____</td> <td></td> <td></td> </tr> <tr> <td>_____</td> <td></td> <td></td> </tr> <tr> <td>_____</td> <td></td> <td></td> </tr> <tr> <td>_____</td> <td></td> <td></td> </tr> <tr> <td>_____</td> <td></td> <td></td> </tr> <tr> <td>_____</td> <td></td> <td></td> </tr> </tbody> </table>		Offer	Need	<b>Misc. (Not Above)</b>			_____			_____			_____			_____			_____			_____			_____			<p><b>Milwaukee (Area)</b> <b>Time Exchange</b></p> <p>2520 N. Dousman Milwaukee, WI 53212 414-465-8653 414-305-9505</p> <p><a href="http://www.mketimeexchange.org">www.mketimeexchange.org</a> <a href="mailto:info@mketimeexchange.org">info@mketimeexchange.org</a></p>																														
Can Offer	Need																																																																																		
		<b>Business Services</b>																																																																																	
		Clerical																																																																																	
		Computer Support																																																																																	
		Financial																																																																																	
		Legal																																																																																	
		Marketing																																																																																	
		Research																																																																																	
	Offer	Need																																																																																	
<b>Misc. (Not Above)</b>																																																																																			
_____																																																																																			
_____																																																																																			
_____																																																																																			
_____																																																																																			
_____																																																																																			
_____																																																																																			
_____																																																																																			